

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 10.6.25

Meeting Date: 10.27.25

Submitted By: Lance Anderson

Department: Purchasing Department

Signature of Elected Official/Department Head:

Court Decision: <small>This section to be completed by County Judge's Office</small>

10-27-2025

Description:

Consider and approve renewal of RFP 2023-342 Transportation of Human Remains for Johnson County with Rosser Funeral Home. This is the second of four renewals for the term date of October 23, 2025 - October 22, 2026.

(May attach additional sheets if necessary)

Person to Present: Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

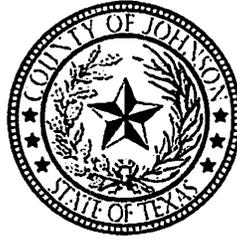
Check All Departments That Have Been Notified:

- County Attorney IT Purchasing Auditor
- Personnel Public Works Facilities Management

Other Department/Official (list) Medical Examiner

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Lance Anderson
Purchasing Agent
landerson@johnsoncountytexas.org



Kristi Shaw
Deputy Purchasing Agent
kshaw@johnsoncountytexas.org

October 1, 2025

Rosser Funeral Home
1664 W. Henderson
Cleburne, Texas 76033

RE: RFP 2023-342 Transportation of Human Remains for Johnson County

Dear Mr. Rosser,

Our Contract with Rosser Funeral Home expires October 23, 2025. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be October 23, 2025 to October 22, 2026. This is the second renewal of four.

Please sign below and return via email to akrokum@johnsoncountytexas.org.

Sincerely,

Lance Anderson
Johnson County Purchasing Agent

A handwritten signature in black ink, appearing to read "Lance Anderson".

YES, I want to renew for another year

10/01/2025
(Date)

NO, I do not want to renew